



GENERALITAT DE CATALUNYA

PARTNERSHIP CONTRACT

BETWEEN

DEPARTAMENT DE JUSTICIA – Generalitat de Catalunya
C/ Aragó 332, 08009 Barcelona (Spain),
represented by
Amand CALDERÓ I MONTFORT, Director General of Prison Services,
on the one hand,

and



the European Forum for Urban Security (Efus)
10, rue des Montiboefus
75020 Paris (France),
represented by
Ms Elizabeth JOHNSTON, Executive Director,
on the other hand.

THERE HAS BEEN AGREED WHAT FOLLOWS

Preamble

Generalitat de Catalunya is willing to commit itself to become a partner of the project « **Preventing radicalisation through probation and release – PREPARE** » - co-funded by the European Commission - DG Justice grant aiming to support national or transnational projects regarding the criminal justice response to prevent radicalisation leading to terrorism and violent extremism.

The project is led by the European Forum for Urban Security (Efus). The other institutional partners are VPN and Denkzeit (Germany), Fryshuset (Sweden), the European Forum for Restorative Justice (Belgium) and the Fondation Agir Contre l'Exclusion (France). The municipalities of The Hague & Rotterdam (Netherlands), Rennes and Bagnolet (France), Vilvoorde (Belgium) and Malaga (Spain) are also partners of the project. **Generalitat de Catalunya** is willing to commit as a partner of the project « **Preventing radicalisation through probation and release – PREPARE** » for the years 2017, 2018 and 2019 (project duration 24 months).

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Article 1 – Subject of the contract

Generalitat de Catalunya takes part in the project « **Preventing radicalisation through probation and release – PREPARE** » - co-funded by the European Commission *as a partner*.

Article 2 – Goals of the project

The project will contribute to prevent radicalisation through de-radicalisation, disengagement and rehabilitation programmes in release and probation, notably through multi-agency partnerships that include local authorities.

Specific objectives:

- to develop a state of the art of multi-agency de-radicalisation, disengagement and rehabilitation programmes in release and probation that involve local authorities;
- to identify the needs in this field in order to draw up tailor made recommendations on the development of multi-agency initiatives in release and probation;
- to strengthen local authorities' capacities on multi-agency tertiary prevention of radicalisation in release and probation;
- Bring together European local authorities willing to address radicalisation through release and probation.

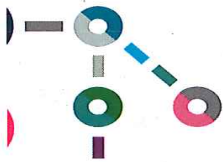
Article 3 – Content of the contract

The European Forum for Urban Security (Efus) is responsible for the general management of the project as follows:

- General planning of the project
- Activities follow-up and financial management
- Organization of the activities ;
- Mid-term and final reports to be sent to the European Commission
- Communication with partners;

The coordinator Efus must:

- Monitor that the action is implemented properly
- Act as the intermediary for all communications between the beneficiaries and the European Commission



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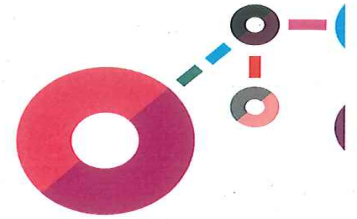
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- Request and review any documents or information required by the Commission and verify their completeness and correctness before passing them to the Commission
- Ensure that all payments are made to the other beneficiaries without unjustified delay

Efus will also be responsible for the dissemination of results:

- Update regularly project activities on Efus network and manage the discussion group on Efus network
- Project newsletters ;
- Production, translation and printing of the final publication.

As a project partner **Generalitat de Catalunya** commits to:

- Participate in 4 coordination meetings
- Conceive and launch a local action linked with the prevention of radicalization in release and probation
- Draft a practice sheet presenting the local action

In terms of staff :

- Appointing a contact person who will represent the Municipality and be involved in the project activities, this staff commitment will represent around 48 working days.
- Allow a representative of **Generalitat de Catalunya** to participate in the 4 coordination meetings



In terms of duties:

- Inform the coordinator (Efus) on events/ circumstances likely to affect or delay the implementation of the action
- Submit to Efus in due time :
 1. Individual financial statements for itself
 2. The data needed to draw up the technical reports
 3. Any other documentation required by the Commission under the agreement

Article 4 –Duration

The action runs for 24 months as of 1st October 2017.

The contract will come into force with the signature of the two contracting parties and ends with the end of the project 30th September 2019.

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Article 5 – Financing of the activity

Efus has agreed to cover directly or reimburse (subject to receiving proof of expenditure and provided that the costs meet the conditions of eligibility set by the European Commission) the costs related to the participation of 1 person per partner to the 4 coordination meetings and the local activities.

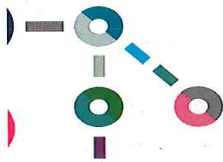
Generalitat de Catalunya will manage a budget of 7571.32 € EUROS to cover the working time of 1 project manager assigned to the project (justified by timesheets, payslips, working contract and proof of payment of the salary) and some costs linked to the organization of the local activity



Generalitat de Catalunya Budget

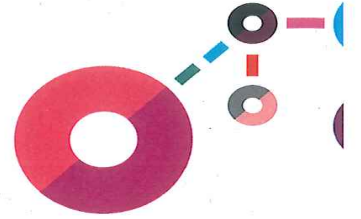
COSTS in euros		REVENUES in euros	
Staff costs	5376€	European Commission	4883.32 €
(to cover 48 working days at 112€/ day)			
Other costs linked to a Local activity:		Generalitat de Catalunya co-funding	2688€
	1700 €		
Overheads	495.32 €		
Total	7571.32€	Total	7571.32 €

The following costs will be considered as eligible:

- they must be directly connected with the programme activity;
- they must be necessary for the performance of the programme;
- they must be reasonable and justified and they must be in accord with the principles of sound financial management, in particular in terms of value for money and cost-effectiveness;
- they must be generated during the lifetime of the programme as specified in article 4;
- they must be incurred by the partner and recorded in his accounts or tax documents and
- they must be identifiable and verifiable.



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Article 6 – Terms of Payment

Subject to changes by the European Commission, and as per the Grant Agreement, the total budget of the project is 447 431.26€. The European grant shall be of a maximum amount of 357 961.26€, corresponding to 80% of the total cost of the project. The remainder 20% represents the partner's contribution to the project.

Generalitat de Catalunya co-funds the project up to 2688€ in staff costs, sum that represents 50% of the staff time declared to the project. This co-funding will be made in staff time, justified by timesheets and other supporting documents (described in article 5).

The European Forum for Urban Security will transfer payments to Generalitat de Catalunya at the following stages:

- 40% of the part of the subsidy of the European Commission attributed to **Generalitat de Catalunya**, corresponding to 1953.32€ after the signature of the contract by both parties and in January 2018 at the latest;
- A second payment of 20% of the eligible costs at Mid-term between July and September 2018
- The remainder will be paid at the completion of the project, once the European Commission approves the final administrative and financial report (not before January 2020). The exact amount of the final payment will be determined according to the Commission's report and the staff time declared by **Generalitat de Catalunya**.



The final payment will be contingent upon receipt of all relevant partners' supporting documents by the European Forum for Urban Security. These documents must clearly indicate the nature of the expenses, in relation to the project budget's headings. To justify those costs, the proof of payment must be sent to Efus along with copies of the payslips and timesheets (refer to article 5 for supporting documents).

Article 7 – Progress reports and other documents

Every six months, the European Forum for Urban Security (Efus) will ask its partners for:

- The detailed report on the staff costs (timesheets, working contract, payslips and proof of payment)

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